

## Ministry Descriptions

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**Title:** Student Ministry Director/Pastor  
**Reports to:** Discipleship Pastor  
**Work Hours:** Full Time Salary

**Overview:** The Student Ministry Director/Pastor is primarily responsible to lead, oversee, coordinate, and manage the student ministries of Cedar Crest Bible Fellowship Church that **edify and equip** our students in **our core values**. He is to do so in a manner that is consistent with the Scriptures primarily, and the current mission, vision, and values of Cedar Crest BFC.

### Qualifications:

- **Relationship with God:** The candidate knows their sins are forgiven through faith in the finished work of Jesus Christ alone. The candidate has been baptized by immersion as a disciple of Jesus and is walking in daily communion with God through the means of grace (e.g., Scripture reading/meditation, prayer, faithful church participation, the Lord's Supper, etc.)
- **Qualifications in 1 Timothy 3:1-7; Titus 1:6-9:** The candidate is maturing in these qualities and would be fit to serve as an elder.
- **Doctrine:** The candidate is in full agreement with the Bible Fellowship Articles of Faith: <https://www.bfc.org/who-we-are/articles-of-faith/> and the BPL's: <https://www.bfc.org/who-we-are/biblical-principles-for-living/>
- **Philosophy of Ministry:** The candidate is in full agreement with the [Mission Statement and Core Values of Cedar Crest BFC](#).
- **Experience:** 3 or more years working with and teaching students (or equivalent).
- **Education:** 4-year college degree or seminary degree in Bible, Theology, Ministry (or equivalent). (Candidates lacking formal degree in Ministry with exceptional experience will be considered.)
- **Membership:** The candidate will become a member of Cedar Crest Bible Fellowship Church
- **Ordination:** The candidate will possess or pursue ordination in the Bible Fellowship Church within the first two years.
- **Clearances:** The candidate is willing and able to pass all required child clearances

## **Responsibilities:**

### **Oversee Student Ministries – 20%**

- Ensure all current ministries are staffed and attended.
- Oversee Youth Group (worship in song, teaching, small groups, activities)
- Oversee Middle School Sunday School (teachers and curriculum)
- Oversee High School Sunday School (teachers and curriculum)
- Propose and oversee annual budget.
- Cooperate with church office to ensure all volunteers have updated child clearances and sign the CAP Manual annually.
- Communicate effectively with volunteers, parents, and students.

### **Retreats, Trips, Events, Activities – 20%**

- Responsibly and intentionally oversee students and volunteers on all trips, retreats, and at all events and activities.
- Ensure the planning and execution of all the above.

### **Volunteer Training and Teamwork – 10%**

- Lead, recruit, and collaborate with a team of volunteer leaders.
- Provide training for volunteers.
- Ensure all volunteers have clearances and are members in good standing of Cedar Crest BFC.

### **Teaching and Preaching – 20%**

- Ensure that biblical doctrine (in accordance with the BFC Articles of Faith) is faithfully taught and applied to our students.
- Ensure that expositional messages are faithfully preached to our students.
- Work with the Discipleship Pastor to choose curricula for students that aligns with the overall training efforts of Cedar Crest BFC.

### **Shepherding Students and Parents – 20%**

- Seek to connect with students and parents.
- Ensure leaders and established students are connecting with other students.
- Provide visitation and counseling for students (priority).
- Support and encourage parents.

### **Pastoral Support Responsibilities – 10%**

- Attend Elders meeting, as required.
- Be available to help the other pastors with preaching, teaching, weddings, visitation, funerals, Lord's Supper, and Baptism, as appropriate.